



September 2015

Notice to all STAPLES Center and/or Microsoft Theater Vendors, Suppliers, & Contractors

Dear Vendor, Supplier, & Contractor:

STAPLES Center & Microsoft Theater are key participants in AEG 1EARTH, our corporate environmental program. Through AEG 1EARTH, we have implemented an Environmental Management System at our venues which identifies our environmental priorities, sets goals to guide decision making and provides tools to support employees in their efforts to meet these goals.

We have developed a Sustainable Purchasing Policy and Guidelines to help identify the most environmentally preferable option available for each procurement decision. Vendors and suppliers play a key role in helping us achieve our environmental goals, and we ask that they join us in making the following commitments:

- Continue to improve and review the environmental performance of your business operations
- Comply with all environmental regulations and policies
- Reduce packaging, manufacturing waste and pollution
- Increase the provision of End-of-Life Management services, like product take-back
- Participate in tracking and reporting procurement of products and services that are environmentally preferable

If you would, please take the time to register your company on AEG 1SOURCE, AEG's online supplier portal, and answer some of our questions regarding the environmentally preferable qualities of your company and services. Also, please refer to AEG 1SOURCE for more information on AEG's Sustainable Purchasing Guidelines – which include specific guidance on the environmental attributes AEG looks for in various product categories.

Please visit our supplier portal at: <https://supplier.aegworldwide.com>. Inquiries regarding 1SOURCE can be directed to Karim Davis at 213-763-5409 or supplier@aegworldwide.com. Inquiries regarding STAPLES Center & Microsoft Theater's commitments under AEG 1EARTH or the Sustainable Purchasing Guidelines can be directed to Jessica Franco at 213-742-7342.

Thank you for your participation in our environmental program.