

EMS Training Guide

What is an Environmental Management System (EMS)?

The EMS is a written program that aligns us with AEG 1EARTH's commitment to continual improvement by describing our environmental best practices and setting goals for things we can improve upon here at STAPLES Center (SC) & Microsoft Theater (MS).

What is AEG 1EARTH?

AEG 1EARTH is our AEG corporate environmental program that measures our environmental performance and sets environmental priorities and goals to guide company decision-making. (www.aegworldwide.com/aeg1earth)

What is your role in the EMS?

- 1. Be aware of the EMS and where you can get more information
- 2. Be aware of AEG 1EARTH & AEG's Environmental Policy (posted throughout both venues alongside our EMS 2013-2015 goals)
- 3. Be aware of how the EMS relates to your job so you can help us achieve our goals.

Environmental Goals 2013-2015

As a team member, you play an important role in helping us achieve our environmental goals! Think about ways you can improve the environmental performance of your department and share ideas with us at SCgreenteam@STAPLESCenter.com

- 1. Reduce Energy & Fuel Consumption
- 2. Reduce Water Consumption & Pollution
- 3. Increase Diversion of Waste from Landfills
- 4. Increase Sustainable Purchasing
- 5. Increase Environmental Education
- 6. Increase Emergency Preparedness









Environmental Management System

Team Member EMS Resources:

- 1. Be aware of the EMS and where you can get more information
 - The SC & MS EMS Goals are posted in both facilities in break rooms, by time clocks and other locations. You can also find them as well as your Department's-Specific goals on the EMS Website: www.STAPLEScenter.com/ems (Password: aeg1earth)
 - Ask your Supervisor or email the Green Team at SCGreenTeam@STAPLESCenter.com
 - Learn about SC & MS's Environmental Highlights online at <u>www.staplescenter.com/sustainability</u> & www.microsofttheater.com/sustainability
- 2. Be aware of AEG 1EARTH & the our Environmental Policy
 - Visit <u>www.aegworldwide.com/aeg1earth</u> for more info!
- 3. Learn how the EMS relates to your job—you can help us achieve our goals of reducing electricity, water and waste! Here are some examples:
 - Conserve energy:
 - i. Turn off the lights, computers, and equipment when not in use
 - ii. Report to your supervisor if you see any broken equipment or fixtures in your work area that might waste energy
 - Reduce waste & increase recycling:
 - i. Separate waste into proper recycling, composting and trash containers & help guests do the same
 - Green Team:
 - i. Participate in the SC/MS Green Team Eco-Challenges activities by recycling your batteries, light bulbs & plastic bags from home or attending the next event!



 Engage fellow team members & guests to participate in our environmental efforts!

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